



Student ID	Student Last Name, First Name
Department	Degree Program

This form is to be used as follows:

By Departments/GPS to add or delete courses prior to the registration deadlines when courses are closed to web registration, or where departmental approval is required, or to add courses after term registration deadlines have passed.

Complete and forward the following information to the Faculty of Graduate & Postdoctoral Studies.

Indicate Add or Delete	Class Number	Course Abbreviation	Course Number	Section Type	Section No	Term/Year	Signature from Instructor of Course

For courses to be added only, provide reason why registration is completed after registration deadline.

Student Signature	Date (MMM DD, YYYY)
* By signing this, I approve the courses to be added or deleted.	
Graduate Coordinator/ Dept Chair or delegate	Signature
	Date (MMM DD, YYYY)

Personal information on this form is collected under the authority of Section 33(c) of Alberta's *Freedom of Information and Protection of Privacy Act* for authorized purposes including admission and registration; administration of records, scholarships and awards, student services; and university planning and research. Students' personal information may be disclosed to academic and administrative units according to university policy, federal and provincial reporting requirements, data sharing agreements with student governance associations, and to contracted or public health care providers as required. For details on the use and disclosure of this information call the Faculty of Graduate & Postdoctoral Studies at 780-492-3499 or see <http://www.ipu.ualberta.ca/>.

Faculty of Graduate & Postdoctoral Studies use only:	Signature & Date
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