

The following Motions and Documents were considered by the GFCExecutive Committee at its Monday, November 19, 2018 meeting:

### Agenda Title: Proposed Revisions to Standing Committee Terms of Reference - GFC University Teaching Committee (UTAC)

CARRIED MOTION: THAT the GFC Executive Committee recommend that General Faculties Council approve the proposed changes to the GFC University Teaching Awards Committee Terms of Reference as recommended by the GFC University Teaching Awards Committee and as set forth in Attachment 1, to take effect May 1, 2019

Item 4

Agenda Title: Proposed New Course Designator of KSR (Kinesiology, Sport, and Recreation), Faculty of Kinesiology, Sport, and Recreation

CARRIED MOTION: THAT the GFC Executive Committee approve, under delegated authority from General Faculties Council, the new course designator of KSR (Kinesiology, Sport, and Recreation), to take effect for the 2019-2020 academic year.

Item 5

Agenda Title: Proposed Changes to Composition of Faculty Council, Augustana Faculty

CARRIED MOTION: THAT the GFC Executive Committee approve, under delegated authority from the General Faculties Council, proposed changes to the composition of the Augustana Faculty Council as set forth in Attachment 1, submitted by Augustana Faculty, to take effect upon final approval.

Item 6

Agenda Title: Proposed Changes to the Doctor of Medicine (MD) Program Admissions for Aboriginal Applicants, Faculty of Medicine and Dentistry

CARRIED MOTION: THAT the GFC Executive Committee recommend that General Faculties Council approve the proposed changes to the Doctor of Medicine (MD) Program Admissions for Aboriginal Applicants, as proposed by the Faculty of Medicine and Dentistry, as recommended by the GFC Academic Standards Committee, and as set forth in Attachment 1, to take effect as soon as possible.

Item 7

Agenda Title: Draft Agenda for the Next Meeting of General Faculties Council

CARRIED MOTION: THAT the GFC Executive Committee approve, under delegated authority from General Faculties Council, the Agenda for the November 26, 2018 meeting of General Faculties Council (GFC), as set forth in Attachment 1 as amended.



FINAL Item No. 4

### Governance Executive Summary Action Item

Agenda Title	Proposed Revisions to Standing Committee Terms of Reference –	
	GFC University Teaching Awards Committee (UTAC)	

#### **Motion**

THAT the GFC Executive Committee recommend that General Faculties Council approve the proposed changes to the GFC University Teaching Awards Committee Terms of Reference as recommended by the GFC University Teaching Awards Committee and as set forth in Attachment 1, to take effect May 1, 2019

#### Item

Action Requested		
Proposed by	GFC University Teaching Awards Committee	
Presenter(s)	Pierre Lemelin, Chair, GFC University Teaching Awards Committee	

#### **Details**

Details		
Responsibility	General Faculties Council	
The Purpose of the Proposal is	The proposal is before the committee to approve the revised terms of	
(please be specific)	reference for the GFC University Teaching Awards Committee.	
Executive Summary	In April 2017, General Faculties Council endorsed the report of the ad	
(outline the specific item – and	hoc Committee on Academic Governance including Delegated Authority	
remember your audience)	and approved the following principles documents to guide the	
	implementation of the committee's recommendations, the revisions to	
	standing committees and terms of reference, and to serve as a basis for	
	future efforts to evaluate and improve academic governance at the	
	University of Alberta.	
	Principles for Delegation of Authority	
	Principles of Standing Committee Composition	
	Roles and Responsibilities of Members	
	Meeting Procedural Rules for GFC and its standing committees	
	Specific to UTAC, the report noted that the mandate and delegated	
	authority of UTAC were well defined and recommended no major	
	changes.	
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	UTAC reviewed the terms of reference and had extensive discussion	
	about the composition of the committee with respect to its mandate and	
	the GFC Principles of Standing Committee Composition.	
	and of a finispied of charianing committee composition.	
	The draft terms of reference remove committee procedures from the	
	terms of reference to be incorporated into the UTAC adjudication	
	guidelines to be reviewed and endorsed annually by the committee.	
	guidelines to be reviewed and endorsed annually by the committee.	
	The draft terms of reference also make some changes to committee	
	composition as follows:	
	1. Increasing the Academic Staff representation by one member to F	
	1. Increasing the Academic Staff representation by one member to 5,	
	with at least 2 members from GFC and no more than one from any	
	Faculty. This will ensure the diversity of disciplines participating with	
	the committee.	

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2. The committee will elect a Chair and a Vice-Chair, at least one of whom is a member of GFC
3. The Academic Teaching Staff criteria be generalized to allow a broader pool of potential committee members from that category

- 4. Increasing the elected undergraduate student representation from 2 to 3 (no change was proposed to the number of graduate students), with at least one of the undergraduate students or the elected graduate student being a member of GFC.
- 5. Changing the Alumni representation from "nominated by" to "appointed by" the Alumni Association to align with current practice.

The committee members suggest that the work of this committee benefits more by maintaining broad representation from faculty, student and the community (Alumni) than the potential membership limiting factor of requiring the majority be GFC members. Members point to #6 In the Principles for General Faculties Council Standing Committee Composition. "Standing Committees should be populated with a commitment to diversity and broad representation from across the university." The committee's mandate, oriented to awards, is different than the majority of GFC standing committees, which are more policy oriented.

The draft Terms of Reference were before GFC Executive Committee on October 15, 2018 and GFC on October 22, 2018 for early consultation. Comments were received at GFC about student and Indigenous representation on the committee. UTAC discussed this feedback at the November 1 meeting.

Supplementary Notes and context

**Engagement and Routing** (Include meeting dates)

Consultation and Stakeholder Participation (parties who have seen the proposal and in what capacity)

<For information on the protocol see the <u>Governance</u> <u>Resources section Student</u> <u>Participation Protocol></u>

#### Those who are actively participating:

- ad hoc Committee on Academic Governance Including Delegated Authority
- University Teaching Awards Committee

#### Those who have been consulted:

- Report of the ad hoc Committee on Academic Governance Including Delegated Authority (endorsed by GFC April 21, 2017) Appendix 6: List of Consultations
- University Teaching Awards Committee
- General Faculties Council
- GFC Executive Committee
- GFC Executive Committee Transition Committee September 2018

#### Those who have been informed:

- University Teaching Awards Committee
- General Faculties Council
- Board of Governors has been provided with brief highlights of the work of the ad hoc Committee on Academic Governance



#### **GFC EXECUTIVE COMMITTEE**

For the Meeting of November 19, 2018

Item No. 4

	Including Delegated Authority
Approval Route (Governance) (including meeting dates)	GFC University Teaching Awards Committee – November 1, 2018 GFC Executive Committee – November 19, 2018 General Faculties Council – November 26, 2018

**Strategic Alignment** 

Alignment with For the Public Good	For the Public Good Objective 21: Encourage continuous improvement in administrative, governance, planning, and stewardship systems, procedures, and policies that enable students, faculty, staff, and the institution as a whole to achieve shared strategic goals.	
Alignment with Institutional Risk Indicator	Please note below the specific institutional risk(s) this proposal is addressing.	
Trisk indicator	☐ Enrolment Management	□ Relationship with Stakeholders
	☐ Faculty and Staff	<ul> <li>☑ Reputation</li> </ul>
	☐ Funding and Resource Management	☐ Research Enterprise
	☐ IT Services, Software and Hardware	□ Safety
	□ Leadership and Change	☐ Student Success
	☐ Physical Infrastructure	
Legislative Compliance and jurisdiction	Post-Secondary Learning Act (PSLA) GFC Executive Committee Terms of Reference GFC University Teaching Awards Terms of Reference	

Attachments (each to be numbered 1 - <>)

- 1. Attachment 1: Proposed UTAC Terms of Reference
- 2. Attachment 2: UTAC approved Adjudication Guidelines
- 2. Attachment 3: Current UTAC Terms of Reference

Prepared by: University Governance

### GFC UNIVERSITY TEACHING AWARDS COMMITTEE

Terms of Reference

#### 1. Mandate and Role of the Committee

The University Teaching Awards Committee (UTAC) is a standing committee of General Faculties Council (GFC) charged with adjudicating:

- the William Hardy Alexander Award for Excellence in Undergraduate Teaching
- the Rutherford Award for Excellence in Undergraduate Teaching
- the Provost's Award for Early Achievement of Excellence in Undergraduate Teaching
- the Teaching Unit Award
- the Award for Excellence in Graduate Teaching

#### 2. Areas of Responsibility

- a. Adjudicate GFC's annual teaching awards
- b. Review and recommend changes to the UAPPOL Awards for Teaching Excellence Policy and its procedures for these awards

#### 3. Composition

#### **Voting Members (12)**

#### Elected by GFC (10)

- 5 Academic Staff (A1.1, A1.5, A1.6, A1.7), with no more than one from any Faculty. At least two of the academic staff members should be members of GFC. The committee will elect a Chair and a Vice-Chair, at least one of whom is a member of GFC.
- 1 Academic Teaching Staff (ATS)
- 3 undergraduate students and 1 graduate student, at least one of whom is a member of GFC

#### Appointed (2)

- 2 alumni, appointed by the Alumni Association

#### **Non-Voting Members**

- University Secretary
- GFC Secretary

#### 4. Delegated Authority from General Faculties Council

Should be reviewed at least every three years and reported to GFC.

4.1 Determine winners of these awards according to approved UAPPOL policies and procedures.

#### 5. Responsibilities Additional to Delegated Authority

- 5.1 Review and approve, on an annual basis, the GFC UTAC Adjudication Guidelines that speak to conflicts of interest and adjudication procedures.
- 5.2 Review UAPPOL Awards for Teaching Excellence Policy and its procedures and recommend changes to GFC or the Provost and Vice-President (Academic) for approval as appropriate.

#### 6. Sub-delegations from University Teaching Awards Committee

Should be reviewed at least every three years and reported to GFC.

None.

#### GFC UNIVERSITY TEACHING AWARDS COMMITTEE

Terms of Reference

#### 7. Limitations to Authority

7.1 The committee will use criteria outlined in UAPPOL policies and procedures and conduct activities in accordance with UTAC adjudication guidelines.

#### 8. Reporting to GFC

The Committee should regularly report to GFC with respect to its activities and decisions.

#### 9. Definitions

<u>Academic Staff</u> – as defined by the <u>Recruitment Policy (Appendix A) Definition and Categories of Academic Staff, Administrators and Colleagues in UAPPOL</u>

<u>Academic Teaching Staff</u> - as defined by the <u>Recruitment Policy (Appendix A) Definition and Categories</u> of Academic Staff, Administrators and Colleagues in UAPPOL

#### 10. Links

**UAPPOL** 

Awards for Teaching Excellence Policy

Award for Excellence in Graduate Teaching Procedure

Provost's Award for Early Achievement of Excellence in Undergraduate Teaching Procedure

Rutherford Award for Excellence in Undergraduate Teaching Procedure

**Teaching Unit Award Procedure** 

William Hardy Alexander Award for Excellence in Undergraduate Teaching Procedure

GFC UTAC Adjudication Guidelines

Approved by General Faculties Council: [date]

#### **GFC UTAC Adjudication Guidelines**

The GFC University Teaching Awards Committee (UTAC) considers nomination packages of exceptional quality. Members share responsibility through collective decision-making and trusting in the value of their common knowledge and wisdom. UTAC's strength resides in the diversity and commitment of its members.

This document, reviewed and approved annually by the committee, ensures that the processes used by the committee in its adjudication work are clearly defined and able to stand up to close scrutiny.

#### Conflicts of interest

- a. All UTAC members are expected to divest themselves of their particular concerns and act in the best interests of the University of Alberta in selecting award recipients.
- b. UTAC members must declare any conflicts of interest, real or perceived. If a member feels that they are unable to participate ethically in the adjudication process, the member may withdraw from the discussion of a particular nominee.
- c. UTAC members should not participate in the nomination process within their Faculties. Such participation includes, but is not limited to, assistance in preparation of nomination packages, including preparation of letters of support.

#### Information provided on nominees

- a. Considering that nominations received by UTAC are excellent, most, if not all nominees will meet each criterion for the award to which they have been nominated. Thus, the point is not to consider whether a nominee deserves a specific teaching award *in abstracto*, but to decide whether a nominee is better than the others in the same pool of nominees.
- b. Decisions will be based on the contents of the nomination packages, but may also involve consideration of additional information, provided this information is publicly available and can be shared amongst all UTAC members. Offering anecdotal information (e.g., a testimonial) regarding individual nominees could unfairly influence the outcome of deliberations and is not permitted.

#### Ranking before the adjudication meeting

In order to allow the committee adequate time to discuss nominations, the following process has been established:

a. After reviewing the nomination packages, UTAC members fill out a table categorizing each nominee as either in the top, in the middle, or at the bottom of their ranking for each award.

The three categories can be interpreted as follows:

- Top: nominees you very strongly believe should get the award
- Bottom: nominees you would not mind if they did not get the award
- Middle: all other nominees

Putting a nominee in the bottom category does not lessen the appreciation of their teaching. Clearly, categorizing nominees either in the top or bottom category, inasmuch as it is possible, is *most useful* when we consider all UTAC members' rankings together.

- b. Members provide the committee coordinator with their ranking table at least five (5) working days before the adjudication. An informal tally will be prepared by the committee coordinator, and shared with the committee.
- c. Collating member rankings will show whether a nominee is obviously at the top or at the bottom when considering all nominations. The tally also provides a ranking of all nominees prior to the adjudication meeting, which helps to focus the committee's discussions.

#### At the adjudication meeting

UTAC decides by consensus how to proceed with the nominations. The tally of rankings is used as a guide to streamline discussion. A member may, at any time, ask to discuss any nominee regardless of position in the tally.

• Nominees at the bottom of collated rankings:

Taking as a starting point the tally made of all rankings, members agree on which nominees not to discuss. A member may, however, request a nominee be discussed, even if at the bottom of the collated rankings. It is important to keep this in mind as previous experience has shown that the discussion can result in reconsideration.

Nominees at the top of collated rankings:

Based on the ranking tally, members agree on which nominees should be granted the awards. Usually, such nominations are not discussed at length, however, any UTAC member may request a full discussion of any of the nominees.

Other nominees/awards:

Depending on the number of remaining nominees and awards, the committee may choose to discuss all remaining nominees or only those near the top of the collated rankings.

Annual additional award

The committee may, as provided for and outlined in published procedures of the Awards for Teaching Excellence Policy for certain awards, choose to either award or carry forward the additional award for one year.

Approved by GFC University Teaching Awards Committee November 1, 2018

#### **GFC University Teaching Awards Committee Terms of Reference**

#### 1. Authority

The *Post-Secondary Learning Act* gives General Faculties Council (GFC) responsibility, subject to the authority of the Board of Governors, over "academic affairs" (section 26(1)) and over "academic awards" (section 26(1)(m)). GFC delegates certain of these powers to its University Teaching Awards Committee. GFC has thus established a University Teaching Awards Committee (GFC UTAC), as set out below.

The complete wording of the section(s) of the *Post-Secondary Learning Act*, as referred to above, and any other related sections, should be checked in any instance where formal jurisdiction or delegation needs to be determined.

#### 2. Composition of the Committee

#### **Elected by GFC:**

- Four members from Categories A1.1 and A1.6 and their counterparts in A1.5 and A1.7 (no more than one from any Faculty)
- One member from Category A2.3
- Two undergraduate students
- One graduate student

#### Nominated by the Alumni Association:

• Two Alumni

(GFC 29 JUN 1981) (GFC 28 NOV 1988)(EXEC 14 NOV 1994) (EXEC 01 MAY 2000) (EXEC 06 MAY 2002)

#### 3. Mandate of the Committee

The University Teaching Awards Committee (UTAC) adjudicates the William Hardy Alexander Award for Excellence in Undergraduate Teaching, the Rutherford Awards for Excellence in Undergraduate Teaching, the Provost's Award for Early Achievement of Excellence in Undergraduate Teaching and the Teaching Unit Award (see the *Awards for Teaching Excellence Policy* and procedures as posted in UAPPOL). (EXEC 03 MAY 2004)

UTAC has responsibility for reviewing the awards policies and criteria for the Rutherford, William Hardy Alexander, Early Achievement, and Teaching Unit Awards, and for alerting the GFC Executive Committee of any problems with the policies governing these awards.

#### 4. Committee Procedures

Information management of UTAC's proceedings must be clearly defined and able to stand up to close scrutiny. All information that forms the basis of a decision must be clearly understood and documented, along with the source of such information.

All UTAC members are expected to divest themselves of their particular concerns and act in the best interests of the University of Alberta in choosing award winners. Decisions are to be based on the

contents of the nomination files but may involve a consideration of additional information (see below), provided this is publicly available and shared with all members of UTAC. Offering anecdotal information (eg a testimonial) regarding individual candidates could unfairly influence the outcome of deliberations and is not permitted.

#### I Additional Information about Nominees

Members may bring forward to the meeting ONLY publicly available additional information provided that this information is shared with all other committee members.

Members may NOT bring forward additional anecdotal information.

In all cases, the Secretary to the Committee will note the full content and the source of the information for the record.

#### **II Conflict of Interest**

UTAC members should not participate in the nomination process within their Faculties. Such participation includes but is not limited to assistance in preparation of nomination packages, including and especially the preparation of letters of support.

Members should disclose to other members all perceived conflicts of interest. If a member feels he or she is unable to participate ethically in the adjudication process, the member should withdraw from the discussion. The Secretary will note for the record statements of conflicts of interest.

#### 5. Additional Reporting Requirements

None.

Approved November 26, 2007 (GFC)



FINAL Item No. 5

### Governance Executive Summary Action Item

Agenda Title	Proposed New Course Designator of KSR (Kinesiology, Sport, and
	Recreation)

#### **Motion**

THAT the GFC Executive Committee approve, under delegated authority from General Faculties Council, the new course designator of KSR (Kinesiology, Sport, and Recreation), to take effect for the 2019-2020 academic year.

#### Item

Action Requested	
Proposed by	Faculty of Kinesiology, Sport, and Recreation
Presenter(s)	Normand Boulé, Associate Dean (Graduate)

#### **Details**

Responsibility	Provost and Vice-President (Academic)	
The Purpose of the Proposal is	To create new course designator, KSR (Kinesiology, Sport, and	
(please be specific)	Recreation) that would be used for all graduate courses.	
Executive Summary (outline the specific item – and remember your audience)	We would like to create a new course designator, KSR, which will be applied to all graduate level courses in the faculty. At this time, there is no intention to apply this designator to any of our undergraduate courses. Moving to this single course designator will help regroup our nearly 50 graduate courses (including graduate certificate courses) together and help students identify our courses more efficiently (e.g., online searches). This will also improve administrative efficiencies when tracking graduate course offerings and address issues of courses that were difficult to categorize under our previous course designators (i.e., Kinesiology, Recreation and Leisure Studies - KRLS, Physical Education, Recreation and Leisure Studies - PERLS, Kinesiology - KIN, Recreation and Leisure Studies - RLS).	
	We could continue to function with the current course designator, but the change of the faculty name last year made this a logical time to align with a single designator.	
	There are no financial costs for this change. In addition, there are no program (beyond renumbering of courses to reflect new course designator) or other course changes associated with this proposal.	
Supplementary Notes and context	The proposed course designator, KSR, was posted on the governance website in accordance with section 37 of the GFC Policy Manual in October 2018. No challenges were received.	

### Engagement and Routing (Include meeting dates) Those who are actively participating:

	Those who are actively <b>participating</b> :	
Consultation and Stakeholder	<ul> <li>The proposal was developed with members of KSR's Graduate</li> </ul>	
Participation	Program Committee (GPC), which includes faculty members, a	
(parties who have seen the	graduate student representative, and the Assistant Dean,	
proposal and in what capacity)	International & Community Education who plays an important role	
	in our graduate certificates (which are also proposed to have the	
<for information="" on="" td="" the<=""><td>KSR course designator)</td></for>	KSR course designator)	







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protocol see the Governance Resources section Student Participation Protocol>	<ul> <li>Those who have been consulted:         <ul> <li>Academic council</li> <li>A subgroup of professors in the recreation and leisure studies area (because leisure studies does not appear in the KSR acronym)</li> </ul> </li> </ul>	
	<ul> <li>Those who have been informed:</li> <li>The proposed course designator KSR was circulated to the community in accordance with section 37 of the GFC Policy Manual. No challenges were received.</li> </ul>	
Approval Route (Governance) (including meeting dates)	Graduate Programs Committee (September 13, 2018 & January 25, 2018) Faculty Council (September 19, 2018 & March 28, 2018) GFC policy 37: Course and Program Changes (October 10, 2018) GFC Executive Committee (November 19, 2018)	

**Strategic Alignment** 

Alignment with For the Public Good	Objective 21	
Alignment with Institutional Risk Indicator	Please note below the specific institutional risk(s) this proposal is addressing.	
	⊠ Enrolment Management	☐ Relationship with Stakeholders
	☐ Faculty and Staff	⊠ Reputation
	☐ Funding and Resource Management	☐ Research Enterprise
	☐ IT Services, Software and Hardware	☐ Safety
	☐ Leadership and Change	
	☐ Physical Infrastructure	
Legislative Compliance and	Post-secondary Learning Act	
jurisdiction	GFC Policy Section 37: Course and Minor Program Changes	
	GFC Executive Committee Terms of Reference	

Prepared by: Normand Boule, Associate Dean (Graduate), and Amanda Schwalbe, Academic Programs Manager, Faculty of Kinesiology, Sport, and Recreation

#### Attachments

1. Attachment 1 (pages 1-2): List of courses proposed for KSR designator

#### Attachment 1: List of courses proposed for KSR designator:

#### Currently under Kinesiology, Recreation, Leisure, and Sport (KRLS)

- KSR 504 The History of Nature, Parks, and Travel
- KSR 506 Socio-cultural Perspectives on the Body and Health
- KSR 507 Sport and Popular Culture
- KSR 546 Social Cognitive Approaches to Health Promoting Behaviours
- KSR 550 Sport and Leisure Organizations and the Public Sector
- KSR 551 Organizational analysis of Sport and Leisure
- KSR 563/763 Indigeneity and Settler Colonialism
- KSR 564/764 Managing Recreation, Sport, and Physical Activity Programs in Indigenous Communities
- KSR 565/765 Indigenous Peoples' Physical Activity
- KSR 573 Coaching Issues and the Work Environment
- KSR 575 Coaching Knowledge: The Social Dimensions of Performance Sport
- KSR 576 Principles of performance: Programming and Pedagogy
- KSR 577 Sport and Ethics
- KSR 580 Quantitative Research Methodology
- KSR 581 Qualitative Research Methodology
- KSR 582 Graduate Seminar: A Seminar in Current Factors, Problems and Issues
- KSR 590 Research Directed Studies I
- KSR 591 Research Directed Studies II
- KSR 599 Directed Studies Research
- KSR 685 Doctoral Research Seminar
- KSR 690 Directed Studies and Research
- KSR 691 Directed Studies and Research
- KSR 699 Directed Studies and Research
- KSR 900 Directed Studies Research Project capping project

#### Currently under Recreation and Leisure Studies (RLS)

- KSR 500 Concepts and Theories of Leisure and Recreation
- KSR 501 Socio-Psychological Dimensions of Leisure Behaviour
- KSR 502 Parks and Protected Areas: Planning and Management of Natural and Cultural Heritage

#### Currently under Kinesiology (KIN)

- KSR 510 Seminar in Biomechanics
- KSR 511 Exercise Testing and Exercise Prescription
- KSR 512 Selected topics in advanced exercise physiology
- KSR 513 Cardiopulmonary Exercise Physiology
- KSR 514 Sport Physiology
- KSR 517 Histochemical Biochemical Techniques in Exercise Physiology
- KSR 518 Hormonal Response to Exercise
- KSR 530 Adapted Physical Activity

- KSR 540 The Psychology of Performance Enhancement in Sport and Physical Activity
- KSR 541 Positive Youth Development Through Sport and Physical Activity
- KSR 544 Psychosocial Dimensions of Athletic Behaviour in the Competitive Sport Environment
- KSR 545 Physical Activity and Cancer
- KSR 572 Coaching Practicum

#### **Currently under Sport and Recreation Management Certificate**

- KSR 720 Organizational Analysis of Sport and Recreation
- KSR 721 Sport and Recreation Organizations and the Public Sector
- KSR 722 Financial Analysis and Management in Recreation and Sport Organizations
- KSR 723 Marketing and Sponsorship in Sport and Recreation
- KSR 724 Facilities and Event Management
- KSR 725 Contemporary Issues in Sport and Recreation



FINAL Item No. 6

### Governance Executive Summary Action Item

Agenda Title: Proposed Changes to Composition of Faculty Council, Augustana Faculty

**Motion**: THAT the GFC Executive Committee approve, under delegated authority from the General Faculties Council, proposed changes to the composition of the Augustana Faculty Council as set forth in Attachment 1, submitted by Augustana Faculty, to take effect upon final approval.

#### Item

Action Requested	☐ Approval ☐ Recommendation
Proposed by	Allen Berger, Dean and Executive Officer, Augustana Faculty
Presenter(s)  Allen Berger, Dean and Executive Officer, Augustana Facu	
	Jonathan Hawkins, Augustana Faculty Council Secretary

#### **Details**

Responsibility	General Faculties Council
The Purpose of the Proposal is (please be specific)	Since its original approval, several changes have taken place that require concomitant changes to the composition of the Augustana Faculty Council, namely a change in Departmental structure and changes in staffing categories (de-designated academic administrators, the creation of Management and Professional Staff - MAPS, and the creation of Academic Teaching Staff-ATS).  The proposed changes in composition reflect the approved changes in Departmental structure and the staff categories approved by GFC.
Executive Summary (outline the specific item– and remember your audience)	As part of a larger governance review at the Augustana Campus, changes to the composition of Faculty Council were identified. Rather than limit participation, these changes ensure that those who were voting members prior to recent changes in Staff categories continue as voting members. Moreover, the changes are such that further de-designations, for example, are taken into account (by using the staff category rather than actual position title) without requiring a return to GFC Executive Committee.
	There is one new addition to the voting membership for Faculty Council. In anticipation of the potential to name "career" lines of employment under the new Academic Teaching Staff Agreement, we have included all members in this category.
Supplementary Notes and context	

**Engagement and Routing** (Include meeting dates)

	Those who are actively participating:
Consultation and Stakeholder	<ul> <li>The drafting has been directed by Dr. Sandra Rein, mostly in her</li> </ul>
Participation	capacity of Acting Vice Dean
(parties who have seen the proposal and in what capacity)	<ul> <li>Augustana Academic Council, Augustana Department Chairs, Dean's Academic appointees</li> </ul>







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	Those who have been consulted:		
<for <u="" information="" on="" protocol="" see="" the="">Governance <u>Toolkit section Student</u> <u>Participation Protocol</u>&gt;</for>	<ul> <li>There has been broad consultation across the Campus at both the staff and faculty level</li> <li>The changes have been discussed and approved at Faculty council over two meetings (notice of motion and adoption), inclusive of the voting representatives of Augustana students.</li> <li>Advice and consultation was undertaken at the University level, with the assistance of Meg Brolley</li> </ul>		
	<ul> <li>Those who have been informed:</li> <li>The Augustana Campus community has both been informed and asked for input, including staff</li> </ul>		
Approval Route (Governance) (including meeting dates)	<ul> <li>-Discussions initiated in Augustana Faculty in August 2017.</li> <li>-August 21, 2018: the full draft (which had circulated 5 days prior) was discussed by Augustana Faculty Council. An amendment period was introduced and adopted by Motion. That period closed on September 19, 2018.</li> <li>-Approval – Augustana Faculty Council October 2, 2018.</li> <li>-GFC Executive Committee – November 19, 2018.</li> </ul>		

**Strategic Alignment** 

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Alignment with For the Public	For the Public Good
Good	Objective 21: Encourage continuous improvement in administrative, governance, planning, and stewardship systems, procedures, and policies that enable students, faculty, staff, and the institution as a whole to achieve shared strategic goals.
Alignment with Institutional Risk Indicator	It revises the governance document for Augustana campus so that it is both up to date and flexible enough to accommodate potential changes in staffing and faculty composition.
Legislative Compliance and iurisdiction	Post-Secondary Learning Act GFC Executive Committee Terms of Reference

Attachments (each to be numbered 1 - <>)

- 1. Attachment 1 (pages 1 2): Comparison Table of Proposed Revisions to Augustana Faculty Council
- 2. Attachment 2 (page 3): Proposed Composition of Augustana Faculty Council

*Prepared by:* Jonathan Hawkins, Assistant Registrar – Augustana, and Augustana Faculty Council Secretary, jh12@ualberta.ca

#### Current

#### **Faculty Council**

#### **Statutory Authority and Composition**

In accordance with Section 28(1) of the Post-Secondary Learning Act, Augustana Faculty Council shall consist of

#### Ex Officio

- a. Dean
- b. President
- c. Associate Dean, Academic
- d. Associate Dean, Teaching
- e. Associate Dean, Research
- f. Assistant Dean, External Relations

g. Assistant Dean, Finance and Administration

h. All academic staff in GFC Category A1.0 of the Faculty (see GFC Policy Manual, section 55.1.2.5) including librarians and administrative professional officers whose primary appointment is on the Augustana Campus

#### **Additional Members**

- Registrar
- One representative, academic staff in GFC Category A2.1 of the Faculty (full-time temporary)
- One representative, academic staff in GFC Category A2.2 of the Faculty (part-time temporary) [should no nominations be received for this position by the end of the first Faculty Council meeting of the Fall term, this position would be filled by a second representative, academic staff in GFC Category A2.1 of the Faculty (full-time temporary)]
- President, Augustana Faculty Students' Association, and one additional student representative from each academic department (Fine Arts, Humanities, Social Sciences, Sciences), as selected by means determined by the Augustana Faculty Students' Association
- Two representatives of non-academic staff whose primary appointment is on the Augustana Campus
- Augustana Chaplain
- Team Lead, Technology and Learning Services
- One representative appointed by, and

#### **Proposed**

#### **Faculty Council**

Faculty Councils are established by Section 28(1) of the Post-Secondary Learning Act. Composition of a faculty council is outlined in Section 28(2), which reads:

"28(2): A faculty council, other than that of a faculty of graduate studies, shall consist of:

- a) The dean of the faculty, who is the chair,
- b) The president
- c) All full-time members of the academic staff of the faculty,
- d) Any representative of a professional association appointed pursuant to subsection (4), and
- e) Any other persons who are appointed to the faculty council by the general faculties council on the recommendation of the faculty council."

**General Faculties Council Executive Committee** must approve the Composition and Quorum of all Faculty Councils at the University of Alberta. [GFC Executive Approval Date

#### Membership

In addition to the composition specified in the Post-Secondary Learning Act, voting membership of Augustana's Faculty Council shall also include:

- All staff in Academic Administrators (Excluded) Category D1.1
- All staff in Management and Professional Staff (Excluded) Category D1.2
- All academic staff in All Academic Staff Category A1.0 whose primary appointment is the Augustana Campus
- All Academic Teaching Staff designated "Career" whose primary appointment is the Augustana Campus
- Registrar, or designate
- One (1) representative, in Academic Teaching Staff Category A2.1 of the Faculty (full-time temporary) elected by Academic Teaching Staff Category A2.1 appointed in the Faculty elected annually for a one (1) year term. See Voting. Should no nomination be received, this position will be

- representing, the Faculty of Nursing
- One representative appointed by, and representing, the Faculty of Rehabilitation Medicine
- One representative appointed by, and representing, the Faculty of Education
- filled by a second elected representative from Academic Teaching Staff Category A2.2.
- One (1) representative, in <u>Academic Teaching Staff Category A2.2</u> of the Faculty (part-time temporary) elected by Academic Teaching Staff Category A2.2 appointed in the Faculty. <u>See Voting</u>. Should no nomination be received, this position will be filled by a second elected representative from <u>Academic Teaching Staff Category A2.1</u>.
- Augustana Students' Association President
- Additional student representatives, one (1) representing each academic department, as named by the Augustana Students' Association
- Two (2) elected representatives from Support Staff Category S1.0 whose primary appointment is on Augustana Campus. See Voting.
- Augustana Chaplain
- Team Lead (or similar), Technology and Learning Services
- One (1) representative appointed by, and representing, the Faculty of Nursing
- One (1) representative appointed by, and representing, the Faculty of Rehabilitation Medicine
- One (1) representative appointed by, and representing, the Faculty of Education

#### Attachment #2: Proposed Composition of Augustana Faculty Council

#### **Faculty Council**

Faculty Councils are established by Section 28(1) of the <u>Post-Secondary Learning Act</u>. Composition of a faculty council is outlined in Section 28(2), which reads:

"28(2): A faculty council, other than that of a faculty of graduate studies, shall consist of:

- a) The dean of the faculty, who is the chair,
- b) The president
- c) All full-time members of the academic staff of the faculty,
- d) Any representative of a professional association appointed pursuant to subsection (4), and
- e) Any other persons who are appointed to the faculty council by the general faculties council on the recommendation of the faculty council."

General Faculties Council Executive Committee must approve the Composition and Quorum of all Faculty Councils at the University of Alberta. [GFC Executive Approval Date]

#### Membership

In addition to the composition specified in the Post-Secondary Learning Act, voting membership of Augustana's Faculty Council shall also include:

- All staff in Academic Administrators (Excluded) Category D1.1
- All staff in Management and Professional Staff (Excluded) Category D1.2
- All academic staff in <u>All Academic Staff Category A1.0</u> whose primary appointment is the Augustana Campus
- All <u>Academic Teaching Staff</u> designated "Career" whose primary appointment is the Augustana Campus
- Registrar, or designate
- One (1) representative, in <u>Academic Teaching Staff Category A2.1</u> of the Faculty (full-time temporary) elected by Academic Teaching Staff Category A2.1 appointed in the Faculty elected annually for a one (1) year term. See <u>Voting</u>. Should no nomination be received, this position will be filled by a second elected representative from <u>Academic Teaching Staff Category A2.2</u>.
- One (1) representative, in <u>Academic Teaching Staff Category A2.2</u> of the Faculty (part-time temporary) elected by Academic Teaching Staff Category A2.2 appointed in the Faculty.
   See <u>Voting</u>. Should no nomination be received, this position will be filled by a second elected representative from <u>Academic Teaching Staff Category A2.1</u>.
- Augustana Students' Association President
- Additional student representatives, one (1) representing each academic department, as named by the Augustana Students' Association
- Two (2) elected representatives from <u>Support Staff Category S1.0</u> whose primary appointment is on Augustana Campus. See <u>Voting</u>.
- Augustana Chaplain
- Team Lead (or similar), Technology and Learning Services
- One (1) representative appointed by, and representing, the Faculty of Nursing
- One (1) representative appointed by, and representing, the Faculty of Rehabilitation
   Medicine
- One (1) representative appointed by, and representing, the Faculty of Education



FINAL Item No. 7

### Governance Executive Summary Action Item

Proposed Changes to the Doctor of Medicine (MD) Program Admissions for Aboriginal Applicants, Faculty of Medicine and	
Dentistry	

#### **Motion**

THAT the GFC Executive Committee recommend that General Faculties Council approve the proposed changes to the Doctor of Medicine (MD) Program Admissions for Aboriginal Applicants, as proposed by the Faculty of Medicine and Dentistry, as recommended by the GFC Academic Standards Committee, and as set forth in Attachment 1, to take effect as soon as possible.

#### **Item**

Action Requested	☐ Approval ☐ Recommendation	
Proposed by	Dennis Kunimoto, Acting Dean, Faculty of Medicine and Dentistry (FoMD)	
Presenter(s)	Tammy Hopper, Chair, GFC Academic Standards Committee Shirley Schipper, Vice-Dean Education, FoMD	

#### **Details**

Responsibility	Provost and Vice-President (Academic)		
The Purpose of the Proposal is (please be specific)	The purpose of this proposal is to remove the limit of five students admitted to the MD program through the Indigenous admissions selection process and allow for all eligible applicants through this process to be recommended for admission to the MD Admissions Committee. In light of the underrepresentation of Indigenous peoples in health professions, and the University's commitment to a respectful, meaningful, and sustainable response to the Truth and Reconciliation Calls to Action, it is recommended that the changes take effect upon approval.		
Executive Summary (outline the specific item – and	The total number of students admitted to the MD program each year is determined by a quota set by the Province of Alberta.		
remember your audience)	There are currently two streams for entry into the MD program for self-declared Aboriginal applicants. Applicants may choose to apply to the program through the general admission process, or alternatively through the Indigenous admissions selection process. The Indigenous admissions process maintains the academic requirements of the general process but includes alternate assessment methods which are more culturally appropriate. Applications are considered by the Indigenous Health Initiatives (IHI) Admission Committee who subsequently makes recommendations to the MD Admissions Committee. In accordance with accreditation requirements for the program, it is the MD Admissions Committee that makes the final admission decisions for students entering the program from both streams.		
	Currently there are up to five positions set aside for students applying through the Indigenous admissions selection process. There is no change proposed to the current admission processes. Rather, the proposal would remove the limitation on the number of students admitted through that process thus allowing all students who are successful in this process to be recommended for admission to the MD Admissions		

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#### Committee.

This concept was discussed at Faculty Council on a number of occasions. A proposal was put forth to increase the number of seats reserved for the Indigenous admission process from five seats to fifteen seats, and that proposal was subsequently approved on May 22, 2018. During that meeting, a discussion regarding full removal of the limit on reserved seats allowing for all those applying through the Indigenous admission process to be recommended for admission took place, followed by an extraordinary meeting of the Faculty Council to vote on the motion to lift the restriction on June 26, 2018. The Faculty Council choice to revise the initial proposal and move directly to the proposal presented here is a demonstration of the strong support for the urgency of increasing Indigenous representation within the Faculty and within health care professions.

Increasing Indigenous representation across FoMD has been our mandate for the past 30 years. Work on this proposal has been active during the past year, and the Faculty has communicated widely with current staff and students, potential students, and communities during this time. In addition, substantial efforts continue to recruit Indigenous applicants to the MD program have been undertaken.

### <u>Impacts and Outcomes of Removing the Limit to Seats Available through the Indigenous Applicant Process:</u>

By implementing this proposal, the Faculty of Medicine & Dentistry (FoMD) would become the most responsive program in Canada to the issue of the underrepresentation of Indigenous peoples in health professions.

It is anticipated that the number of students admitted to the program who meet criteria (academic and IHIP) would double, or triple. This would create a "critical mass" of Indigenous physicians who are important and leading edge change agents in Indigenous health specifically, and across the healthcare system (and others). It would also create a "critical mass" of students which would reduce alienation and isolation of Indigenous peoples, and contribute to student success within the FoMD.

#### Background and Context:

The FoMD is well-positioned to be more responsive to the underrepresentation of Indigenous peoples within the FoMD. In 1988, the Faculty established the Indigenous Health Initiatives Program (IHIP) with the mandate to help address the under-representation of First Nations, Inuit and Métis people in the medical professions. This mandate is advanced through the special admissions status in the MD, DDS, Dental Hygiene (DH), and Medical Laboratory Sciences (MLS) programs.

We have the capacity to advance a more meaningful response to the worsening health outcomes among Indigenous peoples and the national change agents and change imperatives - re: Truth and Reconciliation Commission, 2015 (TRC) and The Royal Commission on Aboriginal Peoples, 1996 (RCAP).

The Royal Commission on Aboriginal Peoples called for training of 10,000 Indigenous peoples in the healthcare field by 2006 (or 1000 per year). If distributed across all medical schools (17), this amounts to 59



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Indigenous peoples per medical school per year. Over two decades after the RCAP, it is estimated that we are less than halfway to the goal of 10,000.

The TRC calls on all levels of government and those who can affect change to take meaningful action to address the deep and persistent inequities experienced disproportionately by First Nations, Inuit and Metis peoples.

Actions taken by those within systems supports redressing the legacy of Indian Residential Schools and advances the process of reconciliation.

Call to Action #23 (i): "We call upon all levels of government to: (i) increase the number of Aboriginal professionals working in the healthcare field."

An increase in the number of Indigenous physicians has an important impact on Indigenous health outcomes. These professionals are a vital part of supporting improved health outcomes of all people, but to Indigenous peoples specifically.

Indigenous physicians understand lived reality of Indigenous patients; provide culturally-safe care that reduces mistrust, anxiety, and fear that arises from historical mistreatment of Indigenous peoples within the health care system and as a result of Indian Residential schools.

### Supplementary Notes and context

The GFC Academic Standards Committee has delegated authority from General Faculties Council to approve Faculty specific changes to admission requirements.

GFC Academic Standards Committee (ASC) has determined not to exercise its delegated authority to approve this change but rather to recommend that General Faculties Council approve for the following reasons:

- it is a strategic issue of broad relevance which is relevant not only to health care Faculties, but to the entire institution
- it illustrates the work of the Faculty of Medicine and Dentistry to respond to the Truth and Reconciliation Commission Calls to Action, and the commitment included in For the Public Good
- it provides an opportunity for General Faculties Council to engage in discussion on an issue of vital importance to the institution, and to share this across all Faculties.

#### **Engagement and Routing** (Include meeting dates)

Consultation and Stakeholder Participation (parties who have seen the proposal and in what capacity)

<For information on the protocol see the <u>Governance</u> <u>Resources section Student</u> Participation Protocol>

#### Those who are actively participating:

- Dr. Shirley Schipper, Vice-Dean, Education, FoMD
- Dr. Sita Gourishankar, Assistant Dean, Admissions, MD Program
- Dr. Jill Konkin, Associate Dean, Community Engagement
- Ms. Tibetha Kemble, Director, Indigenous Health

#### Those who have been consulted:

- Faculty Council approval of concept June 26, 2018
- Faculty Learning Committee approval August 20, 2018
- Faculty Council (for review of wording) September 13, 2018
- Office of the Registrar, Calendar Production consulted/informed
- Dr. Tammy Hopper, Vice-Provost (Programs)

#### **GFC EXECUTIVE COMMITTEE**





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	<ul> <li>Medical Students' Association (MSA)</li> <li>Admissions Quota Working Group – April 23, 2018         <ul> <li>FoMD Office of Advocacy &amp; Wellbeing</li> <li>FoMD Rural &amp; Regional Health</li> </ul> </li> <li>Indigenous Health Initiatives (IHI) Admissions Committee – June 19, 2018</li> <li>MD Program Admissions Committee – September 17, 2018</li> </ul>	
Approval Route (Governance) (including meeting dates)	Academic Standards Committee (for discussion) – June 21, 2018 ASC Subcommittee on Standards (for discussion) – October 4, 2018 GFC Academic Standards Committee – October 18, 2018 GFC Executive Committee – November 19, 2018 General Faculties Committee – November 26, 2018	

**Strategic Alignment** 

Alignment with For the Public Good	Objective 1 - Build a diverse, inclusive community of exceptional undergraduate and graduate students from Edmonton, Alberta, Canada, and the world.  Objective 4 - Develop, in consultation and collaboration with internal and external community stakeholders, a thoughtful, respectful, meaningful, and sustainable response to the report of the <a href="Truth and Reconciliation Commission of Canada">Truth and Reconciliation Commission of Canada</a> .  Objective 9 - Enhance, support, and mobilize the unique experiences and cultures of all University of Alberta campuses to the benefit of the university as a whole.		
Alignment with Institutional Risk Indicator	Please note below the specific institutional risk(s) this proposal is addressing.		
	<ul> <li>☑ Enrolment Management</li> <li>☐ Faculty and Staff</li> <li>☐ Funding and Resource Management</li> <li>☐ IT Services, Software and Hardware</li> <li>☐ Leadership and Change</li> <li>☐ Physical Infrastructure</li> </ul>	<ul> <li>☒ Relationship with Stakeholders</li> <li>☒ Reputation</li> <li>☐ Research Enterprise</li> <li>☐ Safety</li> <li>☒ Student Success</li> </ul>	
Legislative Compliance and jurisdiction	Post-secondary Learning Act GFC Academic Standards Committee Terms of Reference Principles for GFC Delegation of Authority		

#### Attachments (each to be numbered 1 - 4)

- 1. MD Program Comparative Table (page(s) 1 2)
- 2. Letter from Medical Students' Association (page 1)
- 3. Indigenous Admissions to the MD Program Presentation (page(s) 1 14)
- 4. MD Admissions Presentation (page(s) 1 3)

*Prepared by:* Jocelyn Plemel, Executive Assistant to the Vice-Dean, Education, <u>iplemel@ualberta.ca.</u> with the assistance of University Governance

### **Faculty of Medicine & Dentistry**

Proposed University Calendar Changes for 2019/2020

CURRENT	PROPOSED	
< Calendar site thread goes here: ie. The Faculties/FoMD/Admission and Academic Regulation		
Doctor of Medicine (MD)	Doctor of Medicine (MD)	
Application for Admission and Application for Readmission	Application for Admission and Application for Readmission	
Only electronic applications are accepted. To access the online application for the University of Alberta go to <a href="https://www.admissions.ualberta.ca">www.admissions.ualberta.ca</a> .	Only electronic applications are accepted. To access the online application for the University of Alberta go to <a href="https://www.admissions.ualberta.ca">www.admissions.ualberta.ca</a> .	
The Faculty of Medicine and Dentistry offers a four-year program leading to the degree of Doctor of Medicine. As the number of applicants greatly exceeds the number of positions available in the program, a careful selection process is carried out, as described below.	The Faculty of Medicine and Dentistry offers a four-year program leading to the degree of Doctor of Medicine. As the number of applicants greatly exceeds the number of positions available in the program, a careful selection process is carried out, as described below.	
Applicants should be aware of the total length of time required to obtain a medical degree and following this a licence to practice. The usual time is normally three or four years to complete a baccalaureate degree; four years of medical studies, at which point the MD degree is awarded; and then a minimum of two years of residency before full licensure in Alberta.	Applicants should be aware of the total length of time required to obtain a medical degree and following this a licence to practice. The usual time is normally three or four years to complete a baccalaureate degree; four years of medical studies, at which point the MD degree is awarded; and then a minimum of two years of residency before full licensure in Alberta.	
<ol> <li>Quotas         A quota exists in Medicine. 85% of the positions are reserved for Alberta residents and 15% of the positions are for Non-Alberta residents.     </li> </ol>	I. Quotas A quota exists in Medicine. 85% of the positions are reserved for Alberta residents and 15% of the positions are for Non-Alberta residents.	
Quota positions are available for qualified Aboriginal applicants (see section V) and qualified applicants from Rural communities (see section VI).	In addition, positions are reserved for qualified applicants from Rural communities (see section VI).	
[]	[]	

**Aboriginal Applicants** 

#### V. Aboriginal Applicants

The Faculty of Medicine and Dentistry may provide up to five positions within quota for the MD program to qualified Aboriginal applicants over and above Aboriginal applicants who were admitted in the regular process. Candidates will meet minimum admission requirements as outlined in Doctor of Medicine (MD) and the approval by the Faculty of Medicine and Dentistry Admissions Committee. For more information, contact the Faculty of Medicine and Dentistry Undergraduate Admissions Office.

Students who are of Aboriginal identity within the meaning of the Constitution Act, 1982, Section 35(2) will be considered in this category.

Aboriginal student applicants and prospective pre-medical students should contact the Administrator, Indigenous Health Initiatives Program, Faculty of Medicine and Dentistry for individual counseling and career planning. See also Admission of Aboriginal Applicants.

The Faculty of Medicine and Dentistry is committed to the recruitment, retention and graduation of Aboriginal students.

All Aboriginal applicants who meet the academic eligibility requirements as outlined in Doctor of Medicine (MD) and who are successful in the Indigenous admissions process will be recommended by the Indigenous Admissions Subcommittee to the MD Admissions Committee to be considered for admission. For more information, contact the Faculty of Medicine and Dentistry Undergraduate Admissions Office.

Students who are of Aboriginal identity within the meaning of the Constitution Act, 1982, Section 35(2) will be considered in this category.

Aboriginal student applicants and prospective pre-medical students should contact the Administrator, Indigenous Health Initiatives Program, Faculty of Medicine and Dentistry for individual counseling and career planning. See also Admission of Aboriginal Applicants.

**Rationale:** On June 26, 2018 the FoMD passed a motion to remove the upper quota limit for Aboriginal Applicants, to encourage more applications from Indigenous learners. The previous quota of 5 spaces was interpreted as limiting for many applicants. This amended wording is in alignment with the approved Faculty Council motion.

Faculty Learning Committee – August 20, 2018 Faculty Council Committee (for review only) – September 13, 2018



1-002 Katz Group Centre for Pharmacy and Health Research Edmonton, Alberta, Canada T6G 2E1 Tel: (780) 492-7639

#### **MSA Executives**

President
Eleanor Crawford
msapres@ualberta.ca

VP Administration Ines Zuna msavpadm@ualberta.ca

VP Education Emily Chapman msaeduc@ualberta.ca

VP Student Affairs
Paul Barber
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alberta.ca

VP Community
Engagement
Bernadine Jugdutt
msavpcommunity@ual
berta.ca

VP External
Julie Le
msavpext@ualberta.ca

VP Finance
Daphne Cheung
msavpfin@ualberta.ca

#### Class Representatives

Year I

Class of 2022

Elected September

Year II

Class of 2021

Jimmy Kang

jkang@ualberta.ca

Year III

Class of 2020

Jack Zhang
yongjian@ualberta.ca

Year IV

Class of 2019

Aran Yukseloglu
yukselog@ualberta.ca

November 12, 2018

RE: Admissions Changes for Indigenous Applicants

Dear General Faculties Council,

My name is Eleanor Crawford and I am the current President of the Medical Students' Association. On behalf of our Council and our students, it is my distinct pleasure to write to express our support for the new policy on admissions for Indigenous applicants. This decision reflects the values of our medical student community and our desire to support the growth of a diverse and inspired profession.

The history and health of Indigenous Peoples in Canada is taking an increasingly prominent role in our medical curriculum here at the University of Alberta. This education has promoted an awareness and desire for discourse and action. Due to the continued health inequities experienced by Indigenous communities and the underrepresentation of Indigenous physicians in medicine, the MSA recognizes the need for progressive change. We believe that many qualified Indigenous candidates may have been limited by the admissions quota and are therefore thrilled about the new policy that would see the upper limit of said quota removed for qualified candidates applying through the Indigenous stream.

Medical students play an important role in admissions: first-years volunteer as group leaders for interview day, second years and clerks interview candidates, and our Admissions Reps from all four years participate in file review and admissions decisions. As discussions around this change have progressed, student leaders have expressed support for it at every major decision-point along the way. From the Indigenous Health Initiatives Admissions Subcommittee, the Admissions Committee proper, and the Faculty of Medicine and Dentistry Faculty Council, student representatives from the MSA have consistently and passionately advocated for its approval. Moreover, we appreciate the work of the Students Union Vice-President Academic voicing their support for this proposal on behalf of the MSA at the Academic Standards Committee, Subcommittee on Standards, on October 4th, as well as the Academic Standards Committee on October 18th, in keeping with our desire to see this change realized.

Over the past few years, we have witnessed and benefited from a shift in the culture of admissions to better emphasize the lived experience of candidates and their capacity for reflection on those experiences. Now it is time for another shift: one that recognizes the inequity of our current system and challenges the assumptions of the establishment meritocracy. The MSA is excited for the community we will build along with our new colleagues from a myriad of backgrounds and hopes the General Faculties Council will support us in this endeavour.

Sincerely,

Eleanor Crawford

President, Medical Students' Association

S. Crent

Faculty of Medicine and Dentistry, University of Alberta

msapres@ualberta.ca

# Indigenous Admissions to the MD Program

Presentation to Faculty Council \_\_\_\_\_
June 26, 2018

### What is the Indigenous Health Initiatives Program?

- The Indigenous Health Initiatives Program (IHIP) was est. in 1988 with the mandate to help address the under-representation of First Nations, Inuit and Metis people in the medical professions.
  - o FoMD was the 1st medical school in Canada to make Indigenous recruitment a priority.
- The IHIP mandate is the support the growth in the number of Indigenous health professionals enter into, and graduate from, any one of the five FoMD programs.
- This mandate is advanced through the special admissions status in the MD, DDS, DHYG, and MLS programs.
- Within the MD program, there is currently 5 "quota" positions held for qualified Indigenous students.
  - o This "quota" has remained unchanged since the program was founded over 30 years ago.

### **IHIP: Facts and Figures**

- The IHIP has supported over 180 Indigenous peoples as they enter into, and graduate from any one of the 5 FoMD Programs.
  - o Total Number of Graduates IHI: 109MD / 26DDS / 32DH / 19MLS = 186
  - Number of Current Students, All Programs, All Years to 06/18: 16MD / 2DDS / 4DH / 3MLS
- Many graduates of the IHIP go on to make significant contributions to Indigenous health organizations, at the local community-level, and within the health system more broadly.
- Indigenous health professionals are a **vital part** of supporting improved health outcomes of all people, but to Indigenous peoples specifically.
  - Indigenous physicians understand lived reality of Indigenous patients; provide culturally-safe care that reduces mistrust, anxiety, and fear that arises from historical mistreatment of Indigenous peoples within the health care system and as a result of Indian Residential schools.

### **Understanding the Indigenous Admissions "Quota"**

Quota has been defined as

"any selection method (for employment, school admission, among others) whereby a certain set of percentage of those selected must be of a given ethnic or racial background and/or of a particular sex." (Obielumani, 2008)

 The University of Alberta Faculty of Medicine & Dentistry states the following:

These positions are to promote applicants who come from and have an understanding of rural, remote, northern, or indigenous communities who may have the goal of returning to practice in these communities.

### A Question of Fairness - Is a Quota Discriminatory?

- Quotas recognize the need for equity (fairness) as opposed to equality (the same).
  - Equality assumes "all things being equal", which fails to understand and be responsive to historical disadvantage of certain groups within society.
- The Canadian Charter of Rights and Freedoms under S. 15 (1) and (2) states:

**15.** (1) Every individual is equal before and under the law and has the right to the equal protection and equal benefit of the law without discrimination and, in particular, without discrimination based on race, national or ethnic origin, colour, religion, sex, age or mental or physical disability.

#### Affirmative action programs

(2) Subsection (1) does not preclude any law, program or activity that has as its object the amelioration of conditions of disadvantaged individuals or groups including those that are disadvantaged because of race, national or ethnic origin, colour, religion, sex, age or mental or physical disability

### Understanding the history of the IHIP Quota

- When the IHIP quota was first established in 1988, it was a meaningful way to ensure that Indigenous students who desired a place in medical school had one.
- Between 1934-1974 (or in the years leading up to the IHIP), it is estimated that approximately 750 First Nation and Inuit people had completed post-secondary education.
  - Amounts to 18.75 First Nation and Inuit graduates per year, across all programs in all post-secondary institutions in Canada.
- At the time, the # of spots reserved for Indigenous candidates through the IHIP was responsive to trends in enrolment and completion of Indigenous students at the time.

### A Question of Amelioration of Disadvantage...

- The Gradual Assimilation Act (1857)
  - Sought to assimilate Indian people into Canadian settler society by encouraging enfranchisement.
    - Enfranchisement was a legal and discriminatory process for terminating a person's Indian status and conferring full Canadian citizenship.

      Enfranchisement was a key feature of the Canadian federal government's assimilation policies regarding Aboriginal peoples.
    - Assumed Indians were willing to surrender their status as Indian people for the privilege of gaining status as a Canadian.
- The Indian Act (1876)
  - o Amendment to the Indian Act in 1880: Enfranchisement

# Indians admitted to degrees in Universities etc., may become enfranchised (Indian Act, 1880)

• 99.(1) Any Indian who may be admitted to the degree of Doctor of Medicine, or to any other degree by any University of Learning, or who may be admitted in any Province of the Dominion to practise law either as an Advocate or as a Barrister or Counsellor, or Solicitor or Attorney or to be a Notary Public, or who may enter Holy Orders, or who may be licensed by any denomination of Christians as a Minister of the Gospel, may upon petition to the Superintendent-General, ipso facto become and be enfranchised under the provisions of this Act; and the Superintendent-General may give him a suitable allotment of land from the lands belonging to the band of which he is a member.

### **Legacy of Disadvantage Among Indigenous Peoples**

- Despite being the First Peoples of what is now known as Canada and having a Nation-to-Nation relationship with the federal government, Indigenous peoples remain the most disadvantaged group in Canadian society.
- This is self-evident in the social location of Indigenous peoples and is manifested in the high levels of poverty, incarceration, unemployment, child welfare apprehensions, high-school non-completion, and poor health outcomes overall.
- The depth of disadvantage has been chronicled throughout the 20th and 21st centuries and brought forward to the national consciousness by key change agents.

### **Understanding the Change Agents**

- The Royal Commission on Aboriginal Peoples (1996)
  - o Indigenous-patient to Indigenous-physician ratio: 1:33,000 compared to 1:515 for all other people.
  - At the present rate of change, it would take 50 years to close the gap (est. in 1996).
  - Called for training of 10,000 Indigenous peoples in the healthcare field by 2006 (or 1000 per year).
    - If distributed across all medical schools (17), this amounts to 59 Indigenous peoples per medical school per year.
    - Over two decades after the RCAP, it is estimated that we are less than halfway to the goal of 10,000.

### **Understanding the Change Agents**

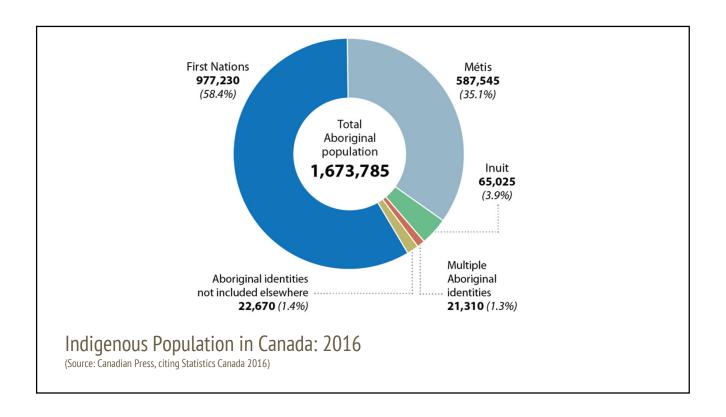
#### • The Truth and Reconciliation Commission (2015)

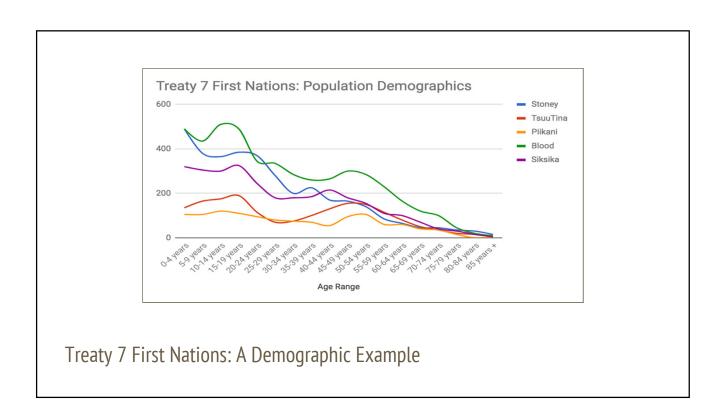
- TRC Calls to Action: Calls on all levels of government and those who can affect change to take meaningful action to address the deep and persistent inequities experienced disproportionately by First Nations, Inuit and Metis peoples.
- Actions taken by those within systems supports redressing the legacy of Indian Residential Schools and advances the process of reconciliation.
  - These are systems-level responses to systemic problems.
- Call to Action #23 (i):
  - "We call upon all levels of government to: (i) increase the number of Aboriginal professionals working in the healthcare field."

### **Articulating the Change Imperatives**

#### 1. Population demographic characteristics

- a. Growth rate among Indigenous populations is 4 times that of the non-Indigenous population in Canada.
  - i. In 2015, it was estimated that the total Indigenous population in Canada would reach 1.4 million in 2017. Data released in 2016 suggests that the total Indigenous population is 300,000 more than projected or 1.7 million.
- b. First Nations people remain the largest group of all Indigenous populations; followed closely by Metis and trailed by the Inuit.
- c. The proportion of Indigenous peoples represents nearly 5 percent of the total population in Canada.
- d. Greatest increases were observed in the **youngest and oldest populations**.





### **Articulating the Change Imperatives**

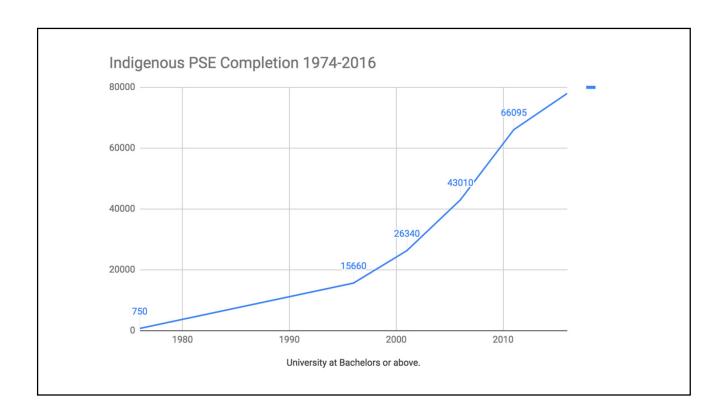
#### 2. Health Status of Indigenous Peoples.

- a. Despite advancements in medicine and research, the health status of First Nations, Inuit and Metis people has worsened over time.
- b. The life-expectancy gap between First Nations men and all other men was estimated to be 7 years in 2010. Over time, the gap has more than doubled and is now estimated to be 15 years.
- c. Other conditions and diseases (e.g. TB, cancer, heart disease) have been, and remain, chronic among Indigenous populations in particular
- d. Poor health status of Indigenous peoples arises, in part, through grossly inadequate social policy infrastructure that has led to decades of unmet social determinants of health (housing, education, income, employment etc); the lasting intergenerational effects of Indian Residential Schools; and low engagement by Indigenous peoples with the healthcare system due to poor treatment, racism, and/or neglect (e.g. Brian Sinclair).

### **Articulating the Change Imperatives**

#### 3. Post Secondary Enrolment and Completion

- a. Indigenous peoples have made significant gains in the area of post secondary enrolment and completion.
  - i. Confluence of social and political forces have changed the trajectory of Indigenous PSE enrolment and completion.
    - 1. Hawthorn Report
    - 2. White and Red Papers of 1969 and 1973 (ie.Indian Control of Indian Education)
    - 3. Repatriation of the Constitution in 1982
- b. Data gathered between 1934-1976 estimated the total number of Indian and Inuit graduates from post-secondary institutions to be 750 or approximately 18 graduates per year (Stonechild, 2004, p. 73) across all schools in Canada.
- c. Recent census data suggests that in 2016, the total number of Indigenous peoples who completed PSE with a bachelor's degree or higher is now 78,020 (Statistics Canada, 2017)



## Where To From Here?

### The Motion to Remove the Quota

That the quota for Indigenous applicants to the MD Program be removed and offers of admission be made to all Indigenous candidates who meet the eligibility requirements which include calendar academic requirements and who are deemed successful in the Indigenous Admissions selection process AND that the Academic Standings Committee of the University of Alberta be asked to implement this as soon as possible.

### Why This, Why Now? ... What We Know

- External forces
  - Population increase & health status
    - Indigenous population growing 4 x of non-Indigenous population
    - Indigenous peoples are significantly younger than the rest of Canada
      - Their current and future health status remains compromised due to unchanged & poor social policy infrastructure.
    - High likelihood that the health status will remain unchanged, or get worse, over time
  - Post Secondary Enrolment and Completion
    - Has increased dramatically over time.
    - More and more Indigenous students who may be both interested and eligible for the MD Program.
  - National Change Agents
    - Call on those who can affect change, to do so.

### Why This, Why Now? ... What We Know

#### Internal forces

- The role of Indigenous physicians
  - Are **vital** to improved health outcomes among Indigenous peoples and are change agents within the healthcare system (and other systems) more broadly.
    - Encourage and foster greater engagement by Indigenous peoples with the healthcare system.
    - Greater engagement leads to meeting the healthcare needs of Indigenous peoples.
      - If the overarching objective is improved health outcomes of Indigenous peoples, Indigenous physicians play a significant part in reaching this objective.
- The historical role of the Faculty of Medicine & Dentistry in ameliorating disadvantage of Indigenous peoples within the program.
- Quotas are one way of increasing the # of Indigenous physicians, but are no longer responsive to external forces.
  - Keeps us out of touch and pursuing numbers as opposed to outcomes the latter of which is a system-level response that underpins systemic change.

### Impacts & Outcomes of Removing the Quota

#### Immediate:

- Volume of # admitted to the program who meet criteria (academic and IHIP) would double, or triple.
- Faculty of Medicine & Dentistry would be the most responsive program in Canada to the issue of the underrepresentation of Indigenous peoples in health professions.

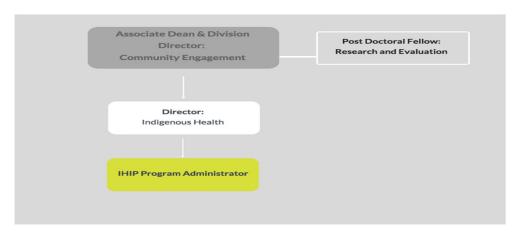
#### Long Term:

- Over time, the volume of applicants may increase five-fold as students more likely to see a place for themselves in our program.
  - Create a "critical mass" of Indigenous physicians who are important and leading edge change agents in Indigenous health specifically, and across the healthcare system (and others).
    - Reduces alienation and isolation of Indigenous peoples within the FoMD
    - Enables the FoMD to be the leader in the field of Indigenous health throughout the country.

### **Creating the Conditions for Success**

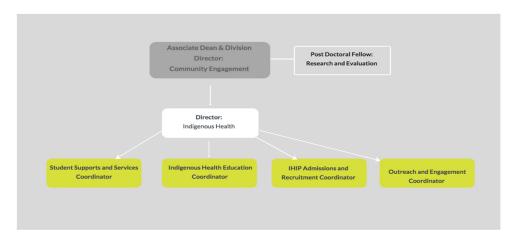
- A change in the # of Indigenous students undoubtedly means changes to the scope and depth of supports required to support Indigenous student success in the program.
  - $\circ~$  At present, the IHIP is resourced to support 20 Indigenous students across all 4 years of the MD Program.
    - The IHIP is resourced as follows:
      - One IHIP Administrator;
      - one Post-Doctoral fellow;
      - one Director of Indigenous Health; and
      - one Associate Dean/Division Director.
        - Each have a unique role in supporting and advancing Indigenous health in the FoMD.
  - A plan has been developed to be more responsive to faculty-wide changes to Indigenous admissions.

### The Future of the IHIP and Success of Indigenous Students



**Current Structure** 

### The Future of the IHIP and Success of Indigenous Students



#### **Future Proposed Structure**

### **Promising Practices: AFMC Survey (2016)**

Indigenous Students in MD Programs

- Indigenous Student Coordinator
- Student Orientation
- Indigenous Student Centre
- Community of support
- Circle of Elders / Knowledge keepers
- Mentorship across the continuum
  - Entry to practice
- Cultural and Identity supports
- Scholarships & Bursaries

#### Pre-Entry

- MCAT & MMI Prep
- Health Career Camps
- Mentorship programs with Indigenous medical students
- Outreach K-PSE

#### Medical School Best Practices

- Indigenous health course/curriculum
- Experiential learning/connections to community
- Electives/Community Placements
- Indigenous convocation ceremonies

### **Conclusion**

- The FoMD is well-positioned to be more responsive to the underrepresentation of Indigenous peoples within the FoMD.
- The FoMD has the capacity to advance a more meaningful response to the worsening health outcomes among Indigenous peoples and the national change agents and change imperatives - re: TRC and RCAP.
- What we measure is what we value focus on outcomes, not inputs/outputs.
  - An increase in the number of Indigenous physicians has an important impact on Indigenous health outcomes.
  - o Inputs/outputs places the FoMD in the endless cycle of incrementalism which is understood to be a deadly mediator of inequity.

Thank you! Questions?

### **Admissions Selection tools**

Admissions selection tools	Albertans minimum required	Mean (range)
GPA	3.3	3.8 (3.34-4.0)
MCAT	124	128 (125-131)
<b>CASPER (Computer-Based Assessment for Sampling</b>		
Personal Characteristics)		
Personal Activities letter		
2 reference letters (Indigenous applicants are		
encouraged to have a letter of reference from		
someone who can speak to their connection to		
community and/or culture)		
Interview MMI	Varies from year to	
	year	
(Indigenous applicants also undergo a Panel		
Interview and a written essay as part of the		
Indigenous admissions process)		

#### **Admissions Process**

- The admission selection tools are used to rank students and over 500 of the top ranked students are offered an interview.
- Based on the admission selection tools including interview, applicants are again ranked and applicants are offered positions in order of ranking.
- Indigenous applicants are considered in the mainstream process if they do a regular MMI,
- Indigenous applicants are considered in the Indigenous admissions stream if they apply to it and meet criteria

#### Admissions Process continued...

- The Indigenous admissions process is one of 2 "quota" entry programs.
- The other is for rural-origin applicants.
- A quota program means a designated number of positions are offered to quota applicants meeting the requirements.
- Indigenous applicants must provide proof of Aboriginal identity in accordance with the Constitution Act, 1982, Part II, Section 35(2)
- The process for Indigenous and mainstream applicants is the same except indigenous applicants wishing to be considered in the Indigenous pool meeting the academic eligibility requirements are all offered interviews.

### **Indigenous Interview Panel**

• Interviewers in the Indigenous admissions stream include current Indigenous students in the MD Program, Indigenous physicians, Elders, Indigenous community members and some non-Indigenous members of the Faculty of Medicine & Dentistry who display a culturally-safe approach to involvement in the process.

- As part of the Indigenous entry process, applicants undergo a panel interview and submit a written essay which is in addition to the mainstream process (e.g. MMI)
- The IHI subcommittee ranks acceptable applicants and makes recommendations to the admissions committee (top 5, ranked out of total interviewed)
  - This year, the IHIP received 18 applicants.
  - 2 withdrew: Unable to provide proof of identity; 3 were eliminated for not completing CASPER testing; 2 were eliminated for MCAT score in one category being 123, as opposed to 124.
- The IHI subcommittee ranks acceptable applicants and makes recommendations to the admissions committee. The Subcommittee ranked 11 out of 11 eligible candidates.
- The admissions committee decides on making offers up to the quota limit.
- If an applicant turns down an offer, an offer goes to the next ranked applicant.
- If all positions are not filled, the positions are put into the mainstream pool



#### **DIVISION OF COMMUNITY ENGAGEMENT**

Indigenous Health Initiatives 2-115 Edmonton Clinic Health Academy Edmonton, Alberta, Canada T6G 1C9 Tel: 780.492.9526

Fax: 780.248.1163
"ihi@ualberta.ca

November 13, 2018

Re: Removing the Upper Limit on Indigenous Admissions to the MD Program

Dear General Faculties Council:

As Indigenous students within the MD Program in the Faculty of Medicine & Dentistry at the University of Alberta, it is our distinct pleasure to provide this letter of support in respect of the above noted.

As you are aware, the under-representation of Indigenous health professionals has been a priority focus of the faculty since the Indigenous Health Initiatives Program was first established in 1988. Since that time, the IHIP has supported over 200 First Nation, Inuit, and Metis peoples as they enter into and graduate from the MD Program. We are proud to follow in the footsteps of so many Indigenous students who have pursued their journey into medicine and we are confident in our individual and collective ability to positively contribute to improving the health and well-being of Indigenous peoples and communities.

Although movement within the faculty to address the critical shortage of Indigenous physicians is important, we recognize that much remains to be done. Indeed, and as the Royal Commission on Aboriginal Peoples (RCAP) and the Truth and Reconciliation Commission have made clear. addressing the gap the RCAP estimated it would take 50 years to close will require bold, innovative, and meaningful approaches - such as the one put forward in this motion for your consideration. From a systems-level perspective, the proposal to remove the upper limit on Indigenous admissions has important implications on improving the disproportionately poor health status of Indigenous peoples by creating a 'critical mass' of Indigenous physicians who will have the skills, knowledge, and ability to readily meet the unique and distinct health needs of our communities of origin and the communities we serve. We are keenly aware of the trust we bring to the care of Indigenous peoples and our ability to reduce anxiety and fear of the health system that arises, in part, through the legacy of Indian Residential schools, colonialism, and colonial health policy. From a student-centred perspective, we also acknowledge the important shift this proposal brings to the landscape of the diversity of student population in the faculty as a whole, and the promise this shift brings to reducing isolation, anxiety, and denial of our ancestry that is common among small populations of underrepresented students within professional programs such as medicine.

We are encouraged by the hope and possibility this proposal brings to Indigenous health within the faculty, supporting the needs of Indigenous peoples and communities, and to the healthcare system as a whole. Thank you for the opportunity to voice our collective support for this proposal.

Respectfully Signed,

Cole Boettger, Class of 2022

Nicolas Gibson, Class of 2022

Sean Midenzie

Sean McKenzie, Class of 2021

Gabriel Painchaud, Class of 2022

Brittany Schroeder, Glass of 2022

Jennifer Weekes, Class of 2019

Lauren Cormier (signed digitally)

Loren Cormier, Class of 2020

Nicole Labine, Class of 2019

Amy Norquay, Class of 2019

Nicole Roshko, Class of 2019

Andrew Volk, Class of 2022

Rebecca Bann, Class of 2022

Indigenous Wellness Clinic 10240 Kingsway Avenue Edmonton, AB T5H 3V9

November 12, 2018

Faculty of Medicine & Dentistry 2J2.00 WC Mackenzie Health Sciences Centre 8440 112 St. NW Edmonton, Alberta T6G 2R7

#### Dear General Faculties Council:

As Indigenous physicians from the Indigenous Wellness Program, we are offering our support for **removing the upper limit on Indigenous Admissions to the MD Program**. We hope that you also feel a sense in urgency to make changes that support improving Indigenous Health with the many significant health disparities well documented for our peoples.

Since its induction in 1988, the University of Alberta Indigenous Health Initiatives Program has worked to improve the under-representation of First Nation, Inuit and Métis physicians. The Indigenous Health Initiative Program (IHIP) is a program very familiar to our clinic, with two of our physicians being former graduates. Our University of Alberta IHIP alumni have gone on to serve Indigenous communities across the country and gain credibility nationally for their work with Indigenous peoples.

It is important to recognize the history of the University of Alberta as a leader with the first Indigenous admission policy in the country. Since then, every School of Medicine in the country has adopted a similar program and/or policy, several without an upper limit on Indigenous admissions. We believe that the University of Alberta Faculty of Medicine and Dentistry (FoMD) can build on this legacy as a leader and be a champion in Indigenous initiatives.

The Truth and Reconciliation calls to action state that all levels of government should "[i]ncrease the number of Aboriginal professionals working in the health-care field." (Truth and Reconciliation Commission: Calls to Action, 2015, p.3)

Despite this Call to Action announced in 2015, the University of Alberta FoMD continues to not reach proportional representation of Indigenous students. A recent study on diversity by Dr. Helly Goez found that only 1.1% of employees at the FoMD identified as Indigenous, with less than 1% at professoriate level. We believe that removing the upper limit on Indigenous admissions would directly increase the number of Indigenous physicians working in Alberta and in partnership with the University of Alberta; strengthening relationships with Indigenous communities and improving health outcomes in a culturally-centered way.

The Indigenous Health Alternate Relationship Plan (ARP) was created in partnership with Alberta Health and Alberta Health Services, funding 19.0 physician FTEs to positively affect the health of Indigenous peoples of Alberta. To date we have still not filled all our FTEs after 5 years of recruiting, leaving many Indigenous communities not served. More than half of Indigenous communities still have no physician services. There is incredible opportunity to grow; with the IHIP's initiatives and recommended admissions policies working ahead of programs such as the Indigenous ARP, together we will meet the needs and surpass them.

In November 1987 after the tragic death of Darcy Tailfeathers, the first student of the IHIP Program, Dr. Anne Marie Hodes wrote a letter to his family. She wrote "I have no doubt that our program will continue despite our great loss. Other Indian students will follow his example and even surpass his expectations."

The University of Alberta will build on the legacy of leadership in addressing past and current injustices to Alberta's Indigenous communities by prioritizing the IHIP admissions recommendations to remove the upper limit on Indigenous admissions.

We appreciate your further consideration and look forward to future collaboration.

Sincerely,

Dr. Cara Bablitz, Métis Nation of Alberta, UofA Class of 2011

Dr. Jill Galipeau, Métis Nation of Alberta, UofA Class of 2014

Dr. Cassandra Felske-Durksen, Métis Nation of Alberta, UBC Class of 2015