

The following Motion and Documents were considered by the GFC Academic Standards Committee by means of an e-mail vote forwarded on February 24, 2014 (with approval provided on February 26, 2014):

Agenda Title: Faculty of Arts: Proposed Changes to Existing Admission/Transfer Requirements

CARRIED MOTION: THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, the proposals contained in the omnibus Item #4 before members, with the changes included therein to take effect as noted in the material.

Final Item: 4A - 4B

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OUTLINE OF ISSUE

4A. Faculty of Medicine and Dentistry: Proposed Changes to Existing Admission/Transfer and Physical Testing (Immunization) Requirements

4B. Office of the Registrar: Course Approvals for February, 2014

Item

Action Requested				
Proposed by	Marc Moreau, Assistant Dean (Admissions), Faculty of Medicine and			
	Dentistry;			
	Ada Ness, Associate Registrar (Enrolment Services), Office of the			
	Registrar			
Presenter	Bill Connor, Vice-Provost (Academic Programs and Instruction) and			
	Chair, GFC Academic Standards Committee			
Subject	N/A			

Details

20140					
Responsibility	Provost and Vice-President (Academic)				
The Purpose of the Proposal is	See individual items for detail on proposed changes submitted by the				
(please be specific)	Faculty of Medicine and Dentistry and the Office of the Registrar.				
The Impact of the Proposal is	See 'Purpose'.				
Replaces/Revises (eg, policies, resolutions)	Various sections of the <i>University Calendar</i> , see individual items for specific affected <i>Calendar</i> sections. Updates the <i>Alberta Transfer Guide</i> .				
Timeline/Implementation Date	Item 4A: To take effect in 2014-2015 and 2015-2016. Item 4B: To take effect upon final approval.				
Estimated Cost	N/A				
Sources of Funding	N/A				
Notes	N/A				

Alignment/Compliance

Alignment/Compliance						
Alignment with Guiding	Dare to Discover Values: to provide an intellectually superior					
Documents	educational environment; integrity, fairness, and principles of ethical					
	conduct built on the foundation of academic freedom, open inquiry, and					
	the pursuit of truth.					
Compliance with Legislation,	1. Post-Secondary Learning Act (PSLA): The PSLA gives GFC					
Policy and/or Procedure	responsibility, subject to the authority of the Board of Governors, over					
Relevant to the Proposal	academic affairs. Further, the <i>PSLA</i> gives the Board of Governors					
(please quote legislation and	authority over certain admission requirements and rules respecting					
include identifying section	enrolment. The Board has delegated its authority over admissions					
, ,						
numbers)	requirements and rules respecting enrolment to GFC and the GFC ASC					
	(Academic Standards Committee). (Sections 26(1), 60(1)(c) and (d)).					
	2. PSLA : The PSLA gives Faculty Councils power to "provide for the					
	admission of students to the faculty" (29(1)(c)).					
	3. UAPPOL Admissions Policy : "Admission to the University of Alberta					
	is based on documented academic criteria established by individual					
	Faculties and approved by GFC. This criteria may be defined in areas					
	such as subject requirements, minimum entrance averages, and					
	Todan do odojost reganomente, minimam emitanee averages, and					



language proficiency requirements. In addition to academic requirements for admission, GFC authorizes each Faculty to establish such other reasonable criteria for admission of applicants as the Faculty may consider appropriate to its programs of study, subject to the approval of GFC (e.g. interview, audition, portfolio, etc.)

The admission requirements for any Faculty will be those approved by GFC as set forth in the current edition of the *University Calendar*. In addition to the admission requirements, selection criteria for quota programs, where they exist, will also be published in the current edition of the *University Calendar*.

The responsibility for admission decisions will be vested in the Faculty Admission Committees or in the Deans of the respective Faculties, as the councils of such Faculties will determine."

4. UAPPOL Admissions Procedure:

"PROCEDURE

1. EFFECTIVE DATE OF CHANGES TO ADMISSION REGULATIONS

Following approval by GFC:

a. Where changes to admission regulations may disadvantage students in the current admission cycle, normally implementation will be effective after the change has been published in the *University Calendar* for one full year (i.e., effective the second year that the information is published in the *University Calendar*).

For example, a change approved in May 2005 would be first published in the 2006-2007 *University Calendar* in March 2006. Therefore the statement cannot come into effect until September 2007 (affecting applicants who apply for the September 2007 term beginning July 2006)."

- b. Where changes to admission regulations are deemed by the approving body to be 'advantageous to students', normally the date of implementation will be effective immediately or at the next available intake for the admitting Faculty."
- 5. GFC Academic Standards Committee (ASC) Terms of Reference (*Mandate*): The Office of the Provost and Vice-President (Academic) has determined that the proposed changes are **editorial** in nature. ASC's terms of reference provide that "the term 'routine and/or editorial' refers to proposals which do not involve or affect other Faculties or units; do not form part of a proposal for a new program; and do not involve alteration of an existing quota or establishment of a new quota. Editorial or routine changes include any and all changes to the wording of an admissions or academic standing policy" (3.A.i).

Section 3 of GFC ASC's Terms of Reference state:



"B. Admission and Transfer, Academic Standing, Marking and Grading, Term Work, Examinations, International Baccalaureate (IB), Advanced Placement (AP)

- i. All proposals from the Faculties or the Administration related to admission and transfer, to the academic standing of students, to institutional marking and grading policies and/or procedures and to term work policies and procedures are submitted to the Provost and Vice-President (Academic) (or delegate) who chairs the GFC Academic Standards Committee. ASC will consult as necessary with the Faculties and with other individuals and offices in its consideration of these proposals. (GFC 29 SEP 2003) (GFC 31 MAY 2005) (EXEC 04 DEC 2006)
- ii. ASC acts for GFC in approving routine and/or editorial changes to both admission/transfer policies and academic standing regulations, and acts for GFC in approving all proposals for a) change to examination regulations, b) change to existing International Baccalaureate (IB) and Advanced Placement (AP) policies and procedures and c) change to the University Calendar Section on Missed Term Work (under the Section entitled Evaluation Procedures and Grading System. (EXEC 18 NOV 1996) (EXEC 04 DEC 2006)

[...]"

- 6. **GFC ASC Terms of Reference (***Mandate***)**: GFC ASC's delegated authority from GFC extends to the following:
 - "a. ASC approves, for inclusion in the Alberta Transfer Guide, courses for transfer credit to the University of Alberta which are offered by non-University institutions in Alberta. Approval will be based upon an assessment of course content and level of instructor qualifications.
 - b. ASC denies courses for transfer credit to the University of Alberta which are offered by non-University institutions in Alberta.
 - c. ASC monitors the entries in the Alberta Transfer Guide relevant to the University of Alberta.
 - d. ASC rescinds, if necessary, the entries in the Alberta Transfer Guide relevant to the University of Alberta." (3.D.i-iv.)
- 7. **UAPPOL** Transfer Credit Articulation Procedure (Overview and Procedure): "The University of Alberta will accept for transfer credit the courses recommended by Faculties and approved by ASC for inclusion in the Alberta Transfer guide, to the extent that the courses fit the degree program that the student wishes to enter. Credit for such courses will be considered in a credit-no credit basis only and will not be included in the University grade point average calculation on the University transcript. Faculties may have other requirements...Transfer credit is assessed on an individual course-by-course basis for by a block transfer agreement."



GFC Academic Standards Committee E-Mail Vote of February 24, 2014

FINAL Item No. 4A – 4B

Routing (Include meeting dates)

Consultative Route	Vice-Provost (Academic Programs and Instruction) and Chair, GFC
(parties who have seen the	Academic Standards Committee; Representatives of the Office of the
proposal and in what capacity)	Registrar
Approval Route (Governance)	Faculty of Medicine and Dentistry Council (or delegate body) – Winter,
(including meeting dates)	2014;
	GFC Academic Standards Committee (February 20, 2014) - for final
	approval
Final Approver	GFC Academic Standards Committee

Attachments:

Attachment A (pages 1 - 4): Faculty of Medicine and Dentistry

Attachment B (pages 1 - 4): Office of the Registrar

Prepared by Garry Bodnar, University Governance, garry.bodnar@ualberta.ca

Attachment A

Motion: THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, proposed changes to existing admission/transfer and physical testing (immunization) requirements, as submitted by the Faculty of Medicine and Dentistry and as set forth in Attachment A, to be effective in 2014-2015 and in 2015-2016 (as noted in the attachment).

	Admission		Readmission		Other Requirements
	Application	Application Documents		Documents	
MD					
Fall Term	Nevember 1-October 1	Nevember 1 October 1 (see note 1) February 1 (see note 2) June 15 (see note 3)	November 1 October 1	Nevember 1 October 1 (see note 1) February 1 (see note 2) June 15 (see note 3)	MCAT, interview, references Nevember 1 October 1(§15.9.9)
Notes					
(1) All previously completed course work and course registration of current year.					
(2) Fall Term final grades and Winter term registration of current year.					
(3) Final results of current year.					

This change is intended for implementation in 2015-2016, with publication in the 2014-2015 Calendar.

Rationale: Provide more time for MD Admission Committee Members to complete personal activity scoring. This would allow committee members 8 weeks to score from the current 4 weeks. Provide more time for MD Admissions Office to work on files prior to interview notification in February. The Registrar's Office starts transcript evaluation in mid-October. With an Oct 1 deadline, MD Admissions Office can review and close applicants who do not complete their secondary medicine application or who do not meet MCAT minimum requirements prior to mid-October; therefore eliminating evaluation of those applicant's transcripts.

2014-2015 University Calendar Changes

CURRENT PROPOSED

113.2.4 MD Program

(13) **Medical Testing and Immunization Requirements**:

To ensure, insofar as possible, both student and patient safety, the Faculty requires immunization against, or proof of immunity to, poliomyelitis, diptheria, tetanus, measles, mumps, rubella, and hepatitis B. As well, varicella titre and a two-step tuberculin skin test is required in the first year of the program and should be performed by the University of Alberta Health Centre.

For students in Medicine, where there is a greater potential for transmission of bloodborne pathogens from students to patients as a result of activities involved in their clinical experience in practice settings, the following procedures will apply:

Hepatitis B: Hepatitis B surface antigen testing will be performed by the University Health Centre on all students after acceptance into the program. For those students who test negative for Hepatitis B surface antigen (HbsAg), Hepatitis B vaccination will be required. An exception will be made for those for whom it is medically contraindicated or for those individuals who have proof of prior vaccination and test positive for antibody to Hepatitis B surface antigen (anti-HBs). After vaccination, students will receive a second test to determine if they have converted to produce the appropriate antibody titre. If they have not converted they will receive a second vaccination and again be tested. Those students who then fail to convert will be counselled as to their potential risk status during training and future practice. All students who test negative for Hepatitis B surface antigen after vaccination will be tested again for surface antigen and Hepatitis B viral DNA at the end of second year, prior to starting clinical placements.

For students who test positive for Hepatitis B surface antigen their "e" antigen (HbeAg) status and the presence of Hepatitis B viral DNA will be determined. If they are found to be positive for the "e" antigen or the viral DNA they will be counselled as to their risk of infecting patients and they will be required to follow a modified clinical training program.

The decision of the Faculty as to the modifications to the training program may be appealed to the Practice Review Board (§23.8.2 Practicum Intervention Policy).

113.2.4 MD Program

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To ensure, insofar as possible, both student and patient safety, the Faculty requires immunization against, or proof of immunity to, poliomyelitis, diptheria, tetanus, pertussis, measles, mumps, rubella, and hepatitis B. As well, varicella titre and a two-step tuberculin skin test is required in the first year of the program and should be performed by the University of Alberta Health Centre.

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The decision of the Faculty as to the modifications to the training program may be appealed to the Practice Review Board (§23.8.2 Practicum Intervention Policy).

2014-2015 University Calendar Changes

CURRENT PROPOSED

At all times students will follow *Universal Precautions* when there is potential of exposure to human blood or body fluids.

Human Immunodeficiency Virus (HIV) and Hepatitis C Virus (HCV): The data indicates that transmission of the human immunodeficiency virus (HIV) and Hepatitis C Virus (HCV) from a health care worker (HCW) to a patient in a health care setting is extremely rare, although transmission from patients to a HCW is more common. Therefore, all students accepted into the Faculty of Medicine and Dentistry are encouraged to undergo HIV and HCV testing upon admission and at any time during their program when concerns about infection have arisen, but testing for HIV and HCV is not mandatory at this time.

Note: For updates on changes to medical testing and immunization refer to the Faculty Office.

At all times students will follow *Universal Precautions* when there is potential of exposure to human blood or body fluids.

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Note: For updates on changes to medical testing and immunization refer to the Faculty Office.

Rationale: Addition to medical testing and immunization requirements.

2014-2015 University Calendar Changes

Radiation Therapy Undergraduate Degree

Current	Proposed
113.2.6 BSc Program in Radiation Therapy	113.2.6 BSc Program in Radiation Therapy
Clinical Placement Policies and Requirements: All students must comply with all Clinical Placement Policies and Requirements. a Valid certification of CPR (Cardiopulmonary . Resuscitation) at the Healthcare Provider Level and the Basic Life Support Training (Level C) is required and must be maintained throughout the program. A CPR-Healthcare Provider certificate is valid for one year from the date of the course. Evidence of recertification in each subsequent year is required. b Health Status: All students admitted to the . Radiation Therapy Program must be capable of completing the physical activities and responsibilities required in clinical simulation and clinical practice. c Medical Testing and Immunization: To . ensure, insofar as possible, both student and patient safety, the Faculty requires immunization against, or proof of immunity to, poliomyelitis, diphtheria, tetanus, measles, mumps, rubella, and hepatitis B. As well varicella screening and a two-step tuberculin skin test in required in the first year of the program and should be performed by the University Health Centre. Requirements: See §113.2.6.	c Medical Testing and Immunization: To . ensure, insofar as possible, both student and patient safety, the Faculty requires immunization against, or proof of immunity to, poliomyelitis, diphtheria, tetanus, pertussis, measles, mumps, rubella, and hepatitis B. As well varicella screening and a two-step tuberculin skin test in required in the first year of the program and should be performed by the University Health Centre. Requirements: See §113.2.6.

Attachment B

February 6, 2014

Sending Institution and Proposal ID #	Sending Institution Courses	UofA Courses	Transfer Agreement Footnotes	Comments
CONCORDIA UNIVERSITY COLLEGE OF ALBERTA				
133236	HIS 301 (3)	AUHIS3XX (3)		CUCA's HIS 301 (3) was previously approved for HIST 3xx (3). The new agreement will be: HIS 301 (3) = HIST 3xx (3) OR AUHIS 3xx (3).
133226	HIS 333 (3)	AUHIS3XX (3)		CUCA's HIS 333 (3) was previously approved for HIST 3xx (3). The new agreement will be: HIS 333 (3) = HIST 3xx (3) OR AUHIS 3xx (3).
KING'S UNIVERSITY COLLEGE, THE				
133128	ECON 309 (3)	AUECO 2XX (3)	This course will not fulfill the AUECO 203 requirement in the Economics major or minor or Business Economics major at Augustana Faculty.	King's ECON 309 (3) was previously approved for ECON 2xx (3). This course will not fulfill the ECON 281 requirement in the Economics major or minor at UofA. The new agreement will be: ECON 309 (3) = ECON 2xx (3) OR AUECO 2xx (3). This course will not fulfill the ECON 281 requirement in the Faculty of Arts Economics major or minor, and will not fulfill the AUECO 203 requirement in the Augustana Faculty Economics major or minor or Business Economics major at UofA.
133173	HIST 304 (3)	AUHIS3XX (3)		King's HIST 304 (3) was previously approved for HIST 2xx (3). Credit allowed for only one of King's ECON 331 or HIST 304 at UofA. The new agreement will be: HIST 304 (3) = HIST 2xx (3) OR AUHIS 3xx (3). Credit allowed for only one of King's ECON 331 or HIST 304 at UofA.
132880	HIST 346 (3)	AUHIS3XX (3)		King's HIST 346 (3) was previously approved for HIST 2xx (3). Student will not also receive credit for HIST 396 at UofA. The new agreement will be: HIST 346 (3) = HIST 2xx (3) OR AUHIS 3xx (3). Student will not also receive credit for HIST 396 at UofA.
133182	HIST 373 (3)	AUHIS2XX (3)		King's HIST 373 (3) was previously approved for HIST 2xx (3). Credit allowed for only one of King's HIST 373 or POLI 373 at UofA. The new agreement will be: HIST 373 (3) = HIST 2xx (3) OR AUHIS 2xx (3). Credit allowed for only one of King's HIST 373 or POLI 373 at UofA.
132889	HIST 390 (3)	AUHIS3XX (3)		King's HIST 390 (3) was previously approved for HIST 296 (3). The new agreement will be: HIST 390 (3) = HIST 296 (3) OR AUHIS 3xx (3).

Sending Institution and Proposal ID #	Sending Institution Courses	UofA Courses	Transfer Agreement Footnotes	Comments
LETHBRIDGE COLLEGI	E			
135026	HUM 2281 (3)	AUREL 2XX (3)		Lethbridge's HUM 2281 (3) was previously approved for RELIG 211 (3). The new agreement will be: HUM 2281 (3) = RELIG 211 (3) OR AUREL 2xx (3).
102252	HUM 2285 (3)	AUREL 2XX (3)		Lethbridge's HUM 2285 (3) was previously approved for RELIG 240 (3). The new agreement will be: HUM 2285 (3) = RELIG 240 (3) OR AUREL 2xx (3).
MEDICINE HAT COLLEGE				
133915	CMMB 250 (4)	MMI 133 (3) OR AUBIO 1XX (3)		
133012	GN ST 300 (3)	AUIDS 230 (3)		MHC's GNST 300 (3) was previously approved for SOC 1xx (3). The new agreement will be: GNST 300 (3) = SOC 1xx (3) OR AUIDS 230 (3).
132665	SOCI 305 (3)	AUSOC 2XX (3)		MHC's SOCI 305 (3) was previously approved for SOC 2xx (3). Student will not also receive credit for SOC 363 at UofA. The new agreement will be: SOCI 305 (3) = SOC 2xx (3) OR AUSOC 2xx (3). Student will not also receive credit for SOC 363 at UofA.
MOUNT ROYAL UNIVERSITY				
133015	ECON 2229 (3)	AUECO 2XX (3)		MRU's ECON 2229 (3) was previously approved for ECON 2xx (3). The new agreement will be: ECON 2229 (3) = ECON 2xx (3) OR AUECO 2xx (3).
134813	SLGY 2255 (3)	SOC 291 (3)		
RED DEER COLLEGE				
133034	EDUC 251 (3)	EDU 1XX (3)		EDUC 251 has been approved for a one year period only, September 1, 2013 to August 31, 2014.

Sending Institution and Proposal ID #	Sending Institution Courses	UofA Courses	Transfer Agreement Footnotes	Comments
RED DEER COLLEGE				
133016	HIST 320 (3)	AUHIS 316 (3)		RDC's HIST 320 (3) was previously approved for HIST 2xx (3). The new agreement will be: HIST 320 (3) = HIST 2xx (3) OR AUHIS 316 (3).
133019	HIST 321 (3)	AUHIS2XX (3)		RDC's HIST 321 (3) was previously approved for HIST 2xx (3). Student will not also receive credit for HIST 210 at UofA. The new agreement will be: HIST 321 (3) = HIST 2xx (3) OR AUHIS 2xx (3). Student will not also receive credit for HIST 210 at UofA.
132952	HIST 325 (3)	AUHIS2XX (3)		RDC's HIST 325 (3) was previously approved for HIST 2xx (3). Student will not also receive credit for HIST 294 at UofA. Credit allowed for both of RDC's HIST 325 or 330 at UofA. The new agreement will be: HIST 325 (3) = HIST 2xx (3) OR AUHIS 2xx (3). Student will not also receive credit for HIST 294 at UofA. Credit allowed for both of RDC's HIST 325 or 330 at UofA.
132949	HIST 327 (3)	AUHIS2XX (3)		RDC's HIST 327 (3) was previously approved for HIST 2xx (3). Student will not also receive credit for HIST 300 at UofA. The new agreement will be: HIST 327 (3) = HIST 2xx (3) OR AUHIS 2xx (3). Student will not also receive credit for HIST 300 at UofA.
132955	HIST 330 (3)	AUHIS2XX (3)		RDC's HIST 330 (3) was previously approved for HIST 2xx (3). Student will not also receive credit for HIST 294 at UofA. Credit allowed for both of RDC's HIST 325 or 330 at UofA. The new agreement will be: HIST 330 (3) = HIST 2xx (3) OR AUHIS 2xx (3). Student will not also receive credit for HIST 294 at UofA. Credit allowed for both of RDC's HIST 325 or 330 at UofA.
132946	HIST 351 (3)	AUHIS2XX (3)		RDC's HIST 351 (3) was previously approved for HIST 2xx (3). Student will not also receive credit for HIST 229 at UofA. The new agreement will be: HIST 351 (3) = HIST 2xx (3) OR AUHIS 2xx (3). Student will not also receive credit for HIST 229 at UofA.
132960	POLI 223 (3)	AUPOL 1XX (3)	Student will not also receive credit for AUPOL 221 at UofA.	RDC's POLI 223 (3) was previously approved for POL S1xx (3). The new agreement will be: POLI 223 (3) = POL S1xx (3) OR AUPOL 1xx (3). Student will not also receive credit for AUPOL 221 at UofA.

February 6, 2014

Sending Institution and Proposal ID #	Sending Institution Courses	UofA Courses	Transfer Agreement Footnotes	Comments
ST MARY'S UNIVERSIT	Υ			
133254	HIST 200A (3)	AUHIS 1XX (3)		St Mary's HIST 200A (3) was previously approved for HIST 1xx (3). The new agreement will be: HIST 200A (3) = HIST 1xx (3) OR AUHIS 1xx (3).
133259	HIST 200B (3)	AUHIS1XX (3)		St Mary's HIST 200B (3) was previously approved for HIST 1xx (3). The new agreement will be: HIST 200B (3) = HIST 1xx (3) OR AUHIS 1xx (3).
133218	HIST 367 (3)	AUHIS3XX (3)		St Mary's HIST 367 (3) was previously approved for HIST 2xx (3). The new agreement will be: HIST 367 (3) = HIST 2xx (3) OR AUHIS 3xx (3).